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On June 15, 2020, the Rehab Optimization project will be implemented, streamlining workflow, a task will be added for Inpatient Rehab Facility (IRF) consults which will improve workflow efficiencies and decrease the time spent in the Electronic Health Record (EHR).

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### Preadmission to the Inpatient Rehab Unit

If the patient is to be transferred from within the facility to the Inpatient Rehab Unit at discharge, the provider will enter a Consult to IRF order.

#### ➤ Consult to IRF

- The placement of the **Consult to IRF order** on the Acute Nursing Unit will fire a task to the Inpatient Rehab Intake Coordinator on the **Multipatient Task List (MPTL) IRF Intake tab**.
  - Refer to the [Multipatient Task List for Rehab Therapy flyer](#) for how to use the MPTL.
- The Intake Coordinator will contact Registration to create a **PREADMIT encounter** for the patient
- Once Registration is contacted and the Preadmit encounter has been created, the Intake Coordinator will chart the task as done on the MPTL.

#### ➤ Preadmission Screening Assessment form

- The Preadmission Screening Assessment form is accessed from the **IRF Therapy folder in Adhoc** and documented by the Intake Coordinator.
    - Each section should be reviewed/completed as applicable for the patient with the exception of the **Preadmission Update** section which is only documented on if an update is given by the sending nursing unit/facility **after the patient has been accepted**.
    - **Med History** is used to document only those medications that the patient was taking **at home**, not the medications that were only given in the hospital.
    - **Preadmission Review** section is documented by the Intake Coordinator down to Prognosis.
    - The **Rehab Provider** will document the **Preadmission Review** section **starting with Prognosis**.
    - Once the Preadmission Screening Assessment form is documented, the Intake Coordinator will **forward the form to the Rehab Provider for Review** using the Forward functionality in the Documentation link in the Menu.
      - Refer to the [Forwarding a Note to the Provider flyer \(will add the link once available\)](#) for details on this functionality.
    - The **Rehab Provider** will receive the form in **Message Center** and will be able to complete the Preadmission Review section.
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### **Patient is Accepted to the Inpatient Rehab Unit**

- The Rehab Provider can enter the **Acute Rehab Admission Powerplan** in the **PLANNED** state.
- Once the patient is discharged from the Acute nursing unit and arrives in the Inpatient Rehab Nursing Unit, **Registration will flip the Preadmit encounter to an Inpatient Rehab Unit encounter.**

**NOTE:**     **The Preadmit encounter and the Inpatient Rehab Unit encounter will have the same FIN.**

- Once the patient has an active Inpatient Rehab Unit encounter, the Rehab provider can **INITIATE** the **Planned Acute Rehab Admission Powerplan.**

**NOTE:**     **If the Acute Rehab Admission Powerplan is initiated while the patient has an active admission encounter on the Acute nursing unit, it will cancel the Acute nursing units' orders.**

### **Patient is NOT accepted or admitted to the Inpatient Rehab Unit**

- **Notify Registration** if the patient is **not accepted** by the provider or **does not get admitted** to the Inpatient Rehab Unit after the Preadmission Screening Assessment form has been documented.
- Registration will Change Patient Type (CPT) the Preadmission encounter to a **Deleted status** which indicates the encounter was not used and preserves the documentation that was completed.

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From the Office of Clinical Informatics

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207-973-7728 or 1-888-827-7728.

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